

Spero Academy (fka Fraser Academy)
Board Minutes
October 27, 2015 at 5:30
Grace Center Break Room
1534 Sixth Street NE
Minneapolis, MN 55413

1.0 Call to Order

1.1 Roll Call:

Crystal Dobson-Totten P
Wendy Ehlert P
Janelle Erickson P
Terra Hyatt P
Meggie Martin P
Neil Nye P
Donna Piazza P
Susan Scheller P
Erica Weber P
Director Chipp Windham P
Authorizer Rep. Molly McGraw Healy A

1.2 Approval of the Order of the Agenda

Motion: to approve the Order of the Agenda

M/S/P: M. Martin/T. Hyatt/Passed

2.0 Information and Communications

2.1 Director Report* (Additional Attachment - MACS Parents United*)

2.2 Authorizer Comment

2.3 Public Comment

No public

3.0 Approval of the Consent Agenda (Motion)

Motion: approve the consent agenda

M/S/P: M. Martin/T. Hyatt/Passed

3.1 September 2015 Meeting Minutes*

3.2 September 2015 Checks and Wires*

3.3 Employee Changes:

Hires: Kyle Zimmermann, Tara Loeper (offered)

Resignations: None

3.4 Donations for September 2015: \$1730.77

3.5 Volunteer Hours for September 2015: 0

3.6 Deaf and Hard of Hearing Services Contract*

- 3.7 Mental Health/Behavioral Consultation Services Contract*
- 3.8 Physical/Health Disabilities/Traumatic Head Injuries/Other Health Disabilities Consultative Services Contract*
- 3.9 Annual Charter School Assurances*
- 4.0 Standing Committee Reports**
- 4.1 Accountability—Meggie Martin/Susan Scheller, Co-Chairs
 - 4.1.a Two policies - See below
 - 4.1.b Approval of FY15 Annual Report* (Motion) :Tabled definitely to November Board meeting
- 4.2 Operations—Wendy Ehler/Terra Hyatt, Co-Chairs
 - 4.2.a Two policies - See below
 - 4.2.b Grace Center Financial Statement from September*
Asked a question about walk in freezer electricity usage and kitchen usage
- 4.3 Finance—Janelle Erickson, Treasurer, Chair
 - 4.3.a September Financials*
 - 4.3.b Updated June 14-15 Year End Financial Statements*
 - 4.3.c Approval of Fund Transfer to cover loss in Fund 02 for FY15. The amount requested is \$951.03. (Motion)
Motion: to approve the Fund Transfer of \$951.03 to go from Fund one to Fund two
M/S/P: J. Erikson/M. Martin/Passed
 - 4.3.d Suspected Misconduct and Dishonesty Policy (Emergency Update)* (Motion)
Motion: to approve the Emergency Update on the Suspected Misconduct and Dishonesty Policy
M/S/P: J. Erikson/M.Martin/Passed
- 4.4 Governance—Donna Piazza, Chair
No Actionable Items
- 4.5 Marketing/Communication—Neil Nye, Chair
No Actionable Items
- 4.6 Personnel and Contracted Services—Donna Piazza, Chair
 - 4.6.a Updated PTO Policy* (Motion) Table to next month- discussion with Jenny
- 5.0 Future Meetings Schedule**
Board Meeting – November 24, 2015 at 5:30—Grace Center Break Room
Committees*

- 6.0** Policies
 - 6.1 Student Discipline Policy* First Read
 - 6.2 Student Medication Policy* First Read
 - 6.3 Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System Policy* First Read
 - 6.4 Suspected Misconduct and Dishonesty Policy* First Read
 - 6.5 School Weapons Policy* First Read
 - 6.6 Search of Student Personal Areas* First Read
 - 6.7 Annual Audit Policy* Third Read (motion)
Motion: to approve the Annual Audit Policy
M/S/P: J. Erikson/S. Scheller/Passed
 - 6.8 Accounting Policy* Third Read (motion)
Motion: to approve the Accounting Policy
M/S/P: J. Erickson/W. Ehler/Passed

- 7.0** Information Sharing
 - Share the compensation plan
- 7.1 Director Contract Renewal Discussion Table until next month
- 7.2 Other

- 8.0** Adjournment (Motion)
Motion: to adjourn the October 26th board meeting
M/S/P: E. Weber/C. Dobson-Totten/Passed

*Materials attached

**Materials to be sent prior to meeting

Minutes Approved at November 24th, 2015 Meeting at the Spero Academy Board meeting.



Susan Scheller, CoSecretary

1-4-16
Date